

## Metropolitan United Methodist Church

### Position Description

#### Director of Music

#### Position Summary:

Metropolitan United Methodist Church, located 8000 Woodward Avenue Detroit, Michigan, is searching for a part time, Director of Music to oversee and provide leadership for the music ministry of the church. This individual has some discretion to set their own hours (approximately 20 hours/week year-round) but must be present on Sunday mornings, at Chancel Choir rehearsal (currently Sunday 12:30pm – 2:00pm) and at staff meetings held by the Senior Pastor. Metropolitan is home to the Merton S. Rice Memorial Organ, manufactured by M.P. Möller, Inc., Opus 10641 (1972), with 7,003 pipes and 121 ranks in eight divisions.

#### Responsibilities

- Report to and work collaboratively with the Senior Pastor to plan appropriate music for each worship service which complements the theme(s) chosen by the Senior Pastor for the service.
- Select music, rehearse and lead the adult Chancel Choir in weekly Sunday worship. Arrange for other vocal leadership at times the Chancel Choir is not performing (approximately mid-June through Labor Day).
- Coordinate services of section leaders, soloists and instrumentalists.
- Select music, rehearse and lead the Chancel Choir in special events at the church, primarily a pre-Christmas service.
- Work collaboratively with the accompanist and staff leading the Church's handbell choir.
- Prepare and operate within approved Music Department budget.
- Schedule regular maintenance and tuning of the sanctuary organ and all church-owned musical instruments,
- Obtain all needed copyright licenses and ensure compliance with applicable laws and regulations.

#### Skills:

- Bachelor of Music degree, with Master of Music degree preferred.
- Desire to challenge vocal abilities current singers and develop skills of newly-recruited singers
- Ability to encourage and build mutual trust, respect, and cooperation among choir members
- Standing as a Christian role model through word, action, and deed. Nurture the musicmaking process to feed mind, body, and soul of listeners as well as singers.
- Ability to work with the Church's diverse population in a manner that respects each individual.

The person in this position is a part-time employee of Metropolitan Church with no paid vacation or benefits. For more information, please contact Jan Hamilton, Staff Parish Relations Committee chair at 586-817-9939/ hamj2789@aol.com or call the Metropolitan church office at 313-875-7407.