

Agenda for Church Conference 2023

BUSINESS SESSION AGENDA

1. Elect a Secretary:

Have someone ready to do this, with a vote of the conference to confirm it. Minutes need to be typed, signed by the (elected) secretary and sent (via scan/email or snail mail if necessary) to the District Office. A copy of the minutes also should remain at the church.

2. Adoption of previous Church Conference minutes:

3. Lay Leadership Committee Report (Nominating Committee):

After the pastor gives the report and any changes are made, as needed, a motion to accept the report should be made. This includes empowering the committee to continue filling any openings remaining, with the Church Administrative Board/Council confirming these persons.

4. Membership Report:

The *2016 Book of Discipline* allows persons to be removed after their names have been read two years. Any names read last year can be read this year as names to be removed. Any new "first year" names need not be literally read if they are handed out in printed form.

5. Staff Parish Relations Committee - Motions to Be Presented:

The following motions are on the church conference form "Business of the Church Conference," which is in the Forms Library at MichiganUMC.org under Resources → Forms.

(Do not present compensation recommendation report.)

- a. Clergy Salary Support: A motion needs to be made to set each Appointed Clergy Salary (this includes permanent Deacons whose primary appointment is at the church).
- b. Furnishings Allowance: A motion is needed to set the "Furnishings Allowance." A suggested amount is \$5,000 or less. This is designating part of the salary and is not in addition to salary.
- c. Housing Allowance (if applicable): The Housing Allowance needs to be voted on annually even if there is no change in the amount. The Housing Allowance Form must be filled out and signed by the appropriate persons.
- d. Special Recommendations:
 - Lay Servants, Lay Speakers, Certified Lay Ministers: Individual motions needed for each to be renewed.
 - Candidates for Ministry: This motion is to recommend a person to the District Committee on Ordained Ministry for Candidacy. The initial vote needs to be a paper ballot with a 2/3 majority. Report the vote. Save the ballots. The person should have a chance to say a word to the conference prior to the vote. Continuing Certified Candidates need to be approved every year.
- e. Ministry Share Report: What percentage of ministry shares have been paid to date?

Additional Reports (optional):

Pastor's Report:

Closing Prayer and Benediction: