

## Soup Supper Planning

### Purpose:

- Provide a meal for the community to raise money and awareness for hunger causes.

### Timing:

- This works well during Lent. Could be used on Ash Wednesday to begin Lent or any week during Lent.

### Consideration:

- Be aware of local and state guidelines and requirements about serving food, especially if you are opening up to the community.

### Eating options:

- Dine in - people can eat at the church for a flat fee, all you can eat
- Take out - people can order in advance for take out soup & bread; people choose their type and size of soup; offer specific times for people to pick up so you have their orders ready to go.

### Tickets:

- Consider selling tickets presale so you know how much soup to provide
- Ticket sales in person and online

### Cost (recommendations):

- In person
  - \$10 per youth/adult (purchased in advance or \$12 at the door)
  - \$5 per child
  - \$30 per family (up to 5 family members)
- Take out
  - \$5 - pint of soup and baguette
  - \$10 - quart of soup and baguette

### Soup:

- Several options:
  - Contact local restaurants to see if they will donate soup for the supper as a fundraiser. Make sure to advertise where the soup came from and thank the restaurants for their donations.
  - Purchase soup from Gordon Food Service (or other store of your choice) to make soup at the church.
  - Purchase soup from local restaurants (support local)
- Consider providing several types of soup: gluten free, vegan, dairy free

### Bread:

- Contact local bakeries or grocery stores for donations
- Purchase bread

- Bake bread at the church
- Consider providing several types of bread: white, wheat, gluten free, etc.

Planning:

- Create a team of 4-10 people (depending on the size of the church) for planning and to delegate the tasks
- Begin Advertising
  - Newsletter
  - Social Media
  - Sign
  - Announcement (Sunday morning pulpit, bulletin)
  - Age level ministries
- Create placemats, if desired
- Tickets
  - Design
  - Online ticket option
    - Google Forms is a good option
- Food
  - Soup
    - Recruiting restaurants
    - Gordon Food Service
  - Bread
    - Restaurants
    - Local bakeries
  - Butter
  - Table service
    - Plates, bowls, silverware, napkins
      - Disposable or reusable
    - Take out containers
      - Soup
      - Bread
  - Other
- Volunteers (paper sign up or sign-up genius are good options)
  - Servers
  - Prep for take out
  - Take out delivery
  - Set-up
  - Clean-up
  - Dishwashers
  - Ticket takers
  - Other