



## Energy Programs Outreach Specialist Job Description – 2022

**Michigan Interfaith Power & Light**  
**[www.MichiganIPL.org](http://www.MichiganIPL.org)**

*Our mission is to inspire and equip people of faith and conscience to exercise stewardship of and love for all Creation. We offer practical ways to put faith into action by promoting energy efficiency, renewable energy, and other sustainable practices that lead to a cleaner, healthier, and more just world.*

Michigan Interfaith Power & Light (Michigan IPL) is seeking an Energy Programs Outreach Specialist. This is a temporary, independent contractor position with an end date of May 27<sup>th</sup>, 2022, or when program metrics have been met, whichever comes first. We expect that the contractor will work approximately 15 - 20 hours/week and would like to onboard as soon as possible. This is a fully remote position.

### **Position Summary:**

The Energy Programs Outreach Specialist will be responsible for conducting outreach—by phone and email—and recruiting houses of worship to participate in Michigan IPL’s “Light the Way” energy efficiency program ([https://www.miipl.org/light\\_the\\_way](https://www.miipl.org/light_the_way)). This program has brought energy efficiency upgrades and assessments to over 1,000 congregations across the state since 2015.

### **Responsibilities:**

- Recruit houses of worship for the Light the Way program by phone and email
- Track the status of your outreach efforts

### **Qualifications and Skills:**

- Relationships with faith communities/judicatories in areas of the state with Consumers Energy (see [map](#) for service areas)
- Strong communications skills, especially over the phone
- Ability to work with people from diverse faith traditions (i.e. Christian, Jewish, Muslim, etc.)
- Ability to work in a team
- Proficiency with MS Office (including MS Outlook) and Google Sheets
- An understanding of or ability to learn energy efficiency basics (training will be provided)

### **Equipment Needed:**

- Must have a phone, computer and an internet connection

### **Compensation:**

Contractor will be paid \$20/hour, with an increase to \$21/hour after successful meeting of targets within the first 4 weeks.

### **To Apply:**

Please submit your resume and cover letter as 1 PDF attachment to [director@miipl.org](mailto:director@miipl.org) with “Energy Programs Outreach Specialist” in subject line.

**We would like to hire for this position ASAP. Open until filled.**

Michigan Interfaith Power & Light—a 501(c)(3) charitable organization—is a coalition of more than 300 member congregations, founded in 2002.

Michigan IPL is an equal opportunity employer.