

MICHIGAN CONFERENCE LAY SERVANT MINISTRIES: Form 6



Certified Lay Minister Annual Report & Renewal Request

Report for year ending _____

PART 1: CONTACT INFORMATION OF CERTIFIED LAY MINISTER

Name _____

Email _____ Best Phone _____

Address _____ City/State/Zip _____

Church Name _____ District _____

PART 2: ANNUAL REPORT OF MINISTRY OF CERTIFIED LAY MINISTER

1. During this year, I have participated in these **leading** ministry opportunities:

- served as a member or chairperson of a committee, board/council, task force, etc.
 - at my local church (Please list) _____
 - beyond my local church:
 - in my district (Please list) _____
 - in the conference (Please list) _____
 - in the jurisdiction or general church (Please list) _____
 - Additional leading activities (Please list) _____

2. During this year, I have participated in these **communicating** ministry opportunities:

- Taught classes (Please list) _____
- Served as a leader/liturgist in worship (# of times) _____
- Preached in worship services (List where & # of times) _____
- Gave devotional messages (List where & # of times) _____
- Additional communication activities (Please list) _____

3. During the year, I have participated in these **caring** ministry opportunities:

- Provided one-on-one caring at a hospital, care facility, to a homebound member
- Volunteered at a school, hospital, care facility
- Served in care-giving/outreach activities (food pantry, prison ministry, etc.)
- In membership/evangelism visitation

- Served as a volunteer in a community board/agency (Please list) _____
 - Additional caring activities (Please list) _____
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PART 3: PERSONAL AND SPIRITUAL GROWTH OF THE CERTIFIED LAY MINISTER

In what activities have you engaged and/or what books have you read or used during the past year to help develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and improve your skills in leading, communicating and caring ministries? _____

PART 4: FEEDBACK BY THE CERTIFIED LAY MINISTER

Have you had adequate opportunity to serve as a Certified Lay Minister (caring, communicating, leading ministries) this year? Yes No (If no, please explain.) _____

What additional training or support do you need? _____

What recommendations do you have for improving lay servant ministries in your district? _____

PART 5: COURSE INFORMATION FOR RENEWAL

What year did you complete your last approved continuing education? _____

What was the title of your last approved continuing education? _____

By checking this box, I confirm annual reports have been submitted through the church conference and Conference Committee on Lay Ministries giving evidence of satisfactory performance as a CLM.

PART 6: ACTION BY THE LOCAL CHURCH or SUPERVISORY BOARD of MINISTRY SETTING FOR RENEWAL

The Committee on Pastor/Staff Parish Relations, church council, church conference or supervisory board of the ministry setting where assigned, has completed a ministry review. *See attached.*

Date _____ Signature of Chairperson _____

PART 7: RECOMMENDATION OF DISTRICT SUPERINTENDENT FOR RENEWAL

The District Superintendent recommends this CLM for renewal. *See attached.*

Date _____ Signature of District Superintendent _____

PART 8: ACTION BY THE DISTRICT COMMITTEE ON ORDAINED MINISTRY FOR RENEWAL

The District Committee on Ordained Ministry (dCOM) has interviewed the applicant. The dCOM
 recommends does not recommend them to be renewed as a Certified Lay Minister.

Date _____ Signature of District Committee on Ordained Ministry Chair _____

PART 9: ACTION BY THE CONFERENCE COMMITTEE ON LAY SERVANT MINISTRIES FOR RENEWAL

The Conference Committee on Lay Servant Ministries has received all recommendations, including from
the dCOM, and documentation for the CLM. The renewal request is approved not approved.

Date _____ Signature of Conference Director of Lay Servant Ministries _____

ADDITIONAL WRITING SPACE

(Please be sure to indicate which questions you are answering.)

Annual Report Note: *The original completed form is to remain at the local church. A copy is to be submitted with church conference documents. Additional copies are to be distributed to the CLM and Conference Director of Lay Servant Ministries.*

Renewal Note: *The original completed form, including all signatures, is to remain at the local church. A copy is to be submitted with church conference documents. Additional copies are to be distributed to the CLM and Conference Director of Lay Servant Ministries.*

Form Updated 2022