The pastor shall report annually the names and contact information for professing and baptized members attending colleges and universities to the District Superintendent, The Chairperson of the Conference Board of Higher Education and Campus Ministry by one month before the start of the school term and to the Charge Conference. The Conference Board of Higher Education and Campus Ministry has the responsibility to share the information with the appropriate UM related campus ministries. (¶232 in the *2016 Book of Discipline of The United Methodist Church*)

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| **Church:** |  | **Pastor:** |  |
| **District:** |  | **Date:** |  |

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| **NAME** |  | **COLLEGE OR UNIVERSITY**  |  | **CONTACT INFORMATION** |

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Please submit one copy with your church conference forms to your District Superintendent and

Mail one copy to:

Jeff Williams

Conference Board of Higher Education and Campus Ministry

200 Church St.

Wayland, MI 49348