

HOUSING ALLOWANCE WORKSHEET AND REPORT

Church:

Pastor:

District:

Date: \_\_\_\_\_

**Instructions: Please email copies by December 31, 2019 to:  
District Superintendent, Pastor, Church Treasurer, Recording Secretary**

**Housing Allowance Worksheet**

To provide an estimate of actual costs which should be used to assist the pastor and local congregation to determine an appropriate Housing Allowance, one of the following figures should be used:

- |   |                 |
|---|-----------------|
| 1. Fair rental value of housing (including major appliances) within the immediate community/school district | \$Click to type |
| 2. Cost of utilities  | \$Click to type |
| Total   | \$Click to type |

**OR**

- |                                     |                 |
|-------------------------------------|-----------------|
| 1. Mortgage Payment Which Includes: |                 |
| a. Principal                        | \$              |
| b. Interest                         | \$Click to type |
| c. Property Taxes                   | \$Click to type |
| d. Home Owners Insurance            | \$              |
| 2. Routine Maintenance              | \$Click to type |
| 3. Cost of utilities                | \$Click to type |
| Total                               | \$Click to type |

**Housing Allowance**

In compliance with the provisions of Section 107 of the Internal Revenue Code of 1986, the United Methodist Church, in action at the Charge Conference of \_\_\_\_\_, 2019 did authorize the provision of a cash Housing Allowance (HA) of \$ \_\_\_\_\_ for the period from January 1, 2020, to Dec. 31, 2020, for Rev. \_\_\_\_\_ to the extent it is used to provide a home, this amount is to be considered a Clergy Housing Allowance Exclusion and is not to be included as reportable compensation under said section of the Code.

_____ <i>Pastor's Signature</i>	_____ <i>Date</i>
_____ <i>District Superintendent's Signature</i>	_____ <i>Date</i>
_____ <i>Secretary of Charge Conference Signature</i>	_____ <i>Date</i>