

HOUSING ALLOWANCE WORKSHEET AND REPORT

Church: _____ Pastor: _____

District: _____ Date: _____

Instructions: Please email copies to:
District Superintendent, Pastor, Church Treasurer, Recording Secretary

Housing Allowance Worksheet

To provide an estimate of actual costs which should be used to assist the pastor and local congregation to determine an appropriate Housing Allowance, one of the following figures should be used:

- 1. Fair rental value of housing (including major appliances) within the immediate community/school district \$ _____
- 2. Cost of utilities \$ _____
- Total \$ _____

OR

- 1. Mortgage Payment Which Includes:
 - a. Principal \$ _____
 - b. Interest \$ _____
 - c. Property Taxes \$ _____
 - d. Home Owners Insurance \$ _____
- 2. Routine Maintenance \$ _____
- 3. Cost of utilities \$ _____
- Total \$ _____

Housing Allowance

In compliance with the provisions of Section 107 of the Internal Revenue Code of 1986, the (church/charge) _____ United Methodist Church, in action at the Charge Conference of (month/date) _____, 2018 did authorize the provision of a cash Housing Allowance of \$_____ for the period from **January 1, 2019 to Dec. 31, 2019**, for Pastor _____ to the extent it is used to provide a home, this amount is to be considered a Clergy Housing Allowance Exclusion and is not to be included as reportable compensation under said section of the Code.

_____ <i>Pastor's Signature</i>	_____ <i>Date</i>
_____ <i>District Superintendent's Signature</i>	_____ <i>Date</i>
_____ <i>Secretary of Charge Conference Signature</i>	_____ <i>Date</i>